

## Ashford Youth Hub District Volunteer Role Description

**Role Title:** Group Facilitator – Access Group X 3

**Reports to:** Youth Hub Delivery Manager

**Placement:** Ashford Youth Hub Monday Evenings

### **Main Duties:**

To support the Early Help Support Worker in delivering Youth Hub services  
Create a welcoming environment for Children, families, young people  
Preparing snack adhering to food hygiene standards  
Actively engaging young people in the Hubs activities  
Setting up and clearing away of the group  
Carrying out activities in groups  
Taking photographs in sessions  
Ensuring ground rules are adhered to  
Keeping facilities clean and tidy  
Sign posting to other services  
Where possible attend staff meetings  
Provide information on own observation and feedback from Young People to inform planning of services  
Undertake evaluations when required  
Encourage feedback

### **Knowledge and Skills:**

Creative background  
Good knowledge of IT  
Understanding of Youth hubs or a willingness to learn  
Proactive and outgoing personality  
Understanding of youth work or willingness to learn  
Ability to work unsupervised  
Knowledge/ Experience of SEN desirable

### **Volunteer commitment Requirements:**

This role would require a minimum of 2-3 hours per week Monday Evening (5:30-8:30pm)  
Enhanced DBS check  
Various Safeguarding training  
Prevent training  
Data Protection and Information Governance training  
Other training may also be available as identified in Personal Development Plan