

# DIRECT PAYMENTS CHECKLIST



Kent County Council Adult Social Care and Health





Read through and tick if you've done something.

If there is anything you do not understand please ask your social care, contact.

## Your care and support plan



- ☐ Have you done a care and support/support plan?



- ☐ Does it show how you want to use your direct payment?



- ☐ Have you signed your care and support plan/support plan?

## Paying your direct payment



- ☐ Would you like a Kent card to have your direct payment paid into?



- ☐ Or Do you have a bank account you would like the direct payment paid into?

## The direct payment agreement



- ☐ Have you read or had the agreement explained to you?



- ☐ Do you understand it?



- ☐ Have you signed it?



- ☐ Do you understand that Kent County Council will check how your direct payments are used?

## Your support



- ☐ Have you set up your care and support as set out in your care and support plan /support plan?

This is the part that will be managed through a Direct Payment.

## Paying money yourself



- ☐ Have you been assessed as needing to pay money yourself towards your support?

If you are, have you set this money up to go into the direct payment account?

## Your accounts



- ☐ Make sure you keep all your statements, bills and receipts for support or care in a safe place.

## Your review meeting.



- ☐ Six months after your payments have started someone from our direct payments team will contact you. This is called a 'review' and is to see how you are doing.

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## For more information:



If you need any help or information contact the Direct Payment Support Team: 03000 413 600

Or visit our website:  
[www.kent.gov.uk/careandsupport](http://www.kent.gov.uk/careandsupport)

This publication is available in alternative formats and can be explained in a range of languages. Please ask you social care contact for details or call 03000 41 61 61.