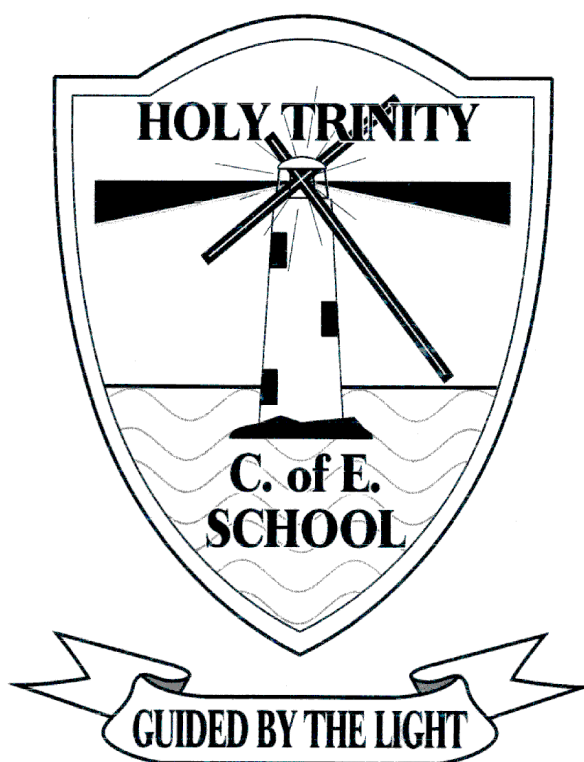


# HOLY TRINITY CE PRIMARY SCHOOL

## Admissions Policy



Learning and caring together,  
building a firm foundation for the future

Last reviewed on:	May 2023
Next review due by:	September 2024

Respect      Honesty      Love



Learning and caring together, building a firm foundation for the future

All parents/guardians applying for places for their children at Holy Trinity Church of England Primary School are expected to support the Christian ethos and practice of the school.

Completion of the Supplementary Information Form is not mandatory. However, if one is not received, the Governors will not be able to apply their admissions criteria, and the application will be considered as a lower priority. The Supplementary Information Form should be returned directly to the school. A copy of the Supplementary Information Form may be either downloaded from the [school website here](#), or obtained directly from the school. The Supplementary Information Form must be returned to the school no later than 16 January 2024.

Before the application of oversubscription criteria, children with a statement of special educational need or Education, Health and Care Plan which names the school will be admitted. A Statement of Special Educational Need is a statement made by the local authority under Section 324 of the Education Act 1996 specifying the special educational provision required for that child. An Education, Health and Care plan is a plan made by the local authority under Section 37 of the Children and Families Act 2014 specifying the special education provision required for that child.

### Further Information

If there are more applications to Holy Trinity Primary School than there are places the following oversubscription criteria will be applied by the Governors.

1. Children looked after and children who were looked after but are no longer, due to an adoption.
2. Children of parents who are practising members of the Parish Church of St Peters and St Paul Milton or at St George's Church, Gravesend or Christ Church Milton-Next-Gravesend. (Practising members of a Church are defined as attending at least once a month).
3. Children of parents who are practising members of the Church of England. (Practising members of a Church are defined as attending at least once a month).
4. Children of parents from other Christian Denominations who are practising members of churches that are members of 'Churches Together in Gravesham' (Practising members of a Church are defined as attending at least once a month).
5. Children from families who have brothers or sisters attending the school at the time of admission.
6. All other applicants will be prioritized according to distance of home from the school. We ask the LA to calculate distances. They use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same



address point on the school site is used for everybody.

7. In-year variation for admissions due to COVID-19 In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church, or in relation to those of other faiths, relevant place of worship, or alternative premises have been available for public worship.
8. In the unlikely event that two or more children in all other ways have equal eligibility for the last available place in school, the names will be issued a number and drawn randomly to decide which child should be given the place.

## Note

- i) In the event of applications of matching criteria, priority will be given by making reference to the next criteria.
- ii) Admission of children outside their normal age group - Parents may request that their child is admitted outside their normal age group. To do so, they should include a written request with their application, setting out the year group in which they wish their child to be allocated a place and the reasons for their request. When such a request is made, the Head will make a decision on the basis of the circumstances of the case, based on their professional judgement of what is in the best interest of the child, taking account of the evidence and rationale provided by the parents.