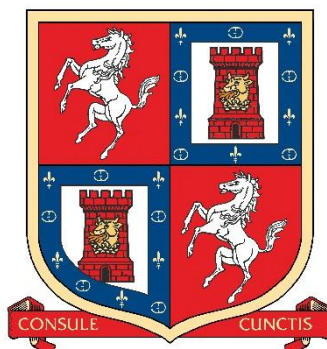


# Gravesend Grammar School

## ADMISSION ARRANGEMENTS for ENTRY

September 2024



Gravesend Grammar School ("the School") will seek to admit 210 boys in September 2024 using the Kent Procedure for Entrance to Secondary Schools (PESE) Age 11 Assessment Process. Boys considered suited to grammar school following this process are eligible for a place at the School ("Eligible Children"). In accordance with mandatory provisions of the School Admissions Code, these arrangements may not be varied except in circumstances identified in paragraph 3.6 of the Code.

### ALLOCATION OF PLACES AND OVER-SUBSCRIPTION

Where the number of Eligible Children seeking admission is less than or equal to the number of places available, all Eligible Children will be offered a place.

Where the number of Eligible Children seeking admission exceeds the number of places available, the following criteria will be applied, in the order they appear. Available places will be awarded to those children occupying the highest positions on the resulting ranked list. Before the application of the over-subscription criteria, Eligible Children with an Educational, Health and Care Plan (EHCP) that name the school will be admitted. As a result, the published admission number will be reduced accordingly.

1. Looked After Children and previously Looked After Children – A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

2. Medical health, social and special access reasons will be applied in accordance with the School's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those Eligible Children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' mental or physical health or social needs mean they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the School.
3. Eligible Children who have a sibling who will be attending the School when the child joins. In this context, sibling refers to children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
4. Eligible Children who have a parent who is a member of staff at the school provided they have been employed for a minimum of two years or are recruited to fill a vacant post for which there is a demonstrable skills shortage.
5. Eligible Children who live within the Borough of Gravesham.
6. Eligible Children who live within the civil parishes of Ash-cum-Ridley, Bean, Fawkham, Hartley, Longfield and New Barn, Southfleet, Swanscombe and Greenhithe and Stansted.
7. Eligible Children who live within the civil parishes of Stone, Darenth, Horton Kirby and South Darenth, Cliffe and Cliffe Woods.
8. All other Eligible Children.

#### Pupil Premium

Within each criterion, children in receipt of Pupil Premium will be ranked highest. Where there is more than one, priority will be determined by the distance of the child's home to the school. All others listed within each criterion will be ranked beneath Pupil Premium children in an order determined by the distance of the child's home to the school. (See below).

A child is eligible for Pupil Premium where they have been registered for free school meals (FSM) at any point in the last 6 years. This does not include children who have only been eligible to receive Universal Infant Free School Meals. Pupil Premium is also afforded to Children in Local Authority Care or Previously in Local Authority Care. Applicants of children in receipt of Pupil Premium must submit to the School a completed Supplementary Information Form (below) by 31 October in the year of application. This is a *supplementary* form and does not take the place of the SCAF which must be submitted to applicants' Local Authority.

#### Distance

Children are ranked within each over-subscription criterion according to the nearness of the child's home to the School. We use the distance between the child's permanent home address and the school measured in a straight line using National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. Where more than one applicant has the same distance, an independently supervised random selection will be applied.

### Waiting List and Appeals

Applicants of Eligible Children who have not secured a place may request their child be added to the School's waiting list which will be ranked in accordance with the School's oversubscription criteria, and re-ranked every time a child is added. This can be done immediately after National Offer Day in March using the Waiting List form provided on the KCC website and submitted to KCC. Where places become available, children at the top of the waiting list will be invited to fill them.

Applicants have the right to appeal a decision not to admit their child. Appeal requests should be made in writing to the Clerk to the Governors at the School Address.

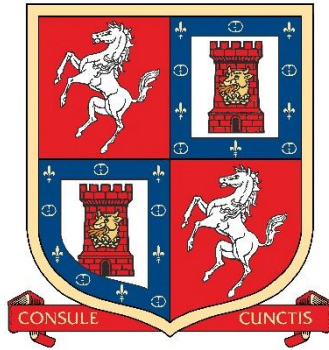
### Children Outside Normal Age of Admission

Applications for a child whose actual age places them in a year group either above or below year 7 will not normally be considered. In exceptional circumstances, requests for admission outside the normal age group should be made to the Headteacher as early as possible before the child's expected start date. There is no requirement to provide evidence, but evidence provided may support a decision. Any evidence must be specific to the child in question. If the request for admission outside the expected year is agreed, a paper SCAF must be submitted to the LA with copies of the written agreement from the school.

# Gravesend Grammar School

## ADMISSION ARRANGEMENTS for ENTRY to the SIXTH FORM

### September 2024



Admission to the Sixth Form in September 2024 is as a result of applicants obtaining a minimum two level 5 and four level 6 grades at GCSE to include a level 5 or above in English and Mathematics. Students meeting these entrance requirements are considered eligible for admission to the Sixth Form (“Eligible Students”). Where individual subject requirements are in place, as detailed in the sixth form subject prospectus, Eligible Students must be able to find a viable course based on their GCSE results. Therefore, Admission to the Sixth Form does not guarantee admission to a student’s desired course(s) (see below).

The Published Admission Number (PAN) for students joining the School in Year 12 for the first time at age 16+ is 30. This figure may be exceeded, at the School’s sole discretion, in the event that the number of existing students in Year 11 transferring into Year 12 is less than 180. The total number of students in Year 12 should not be more than 210.

For students joining the school at 16, the following over-subscription criteria will be applied in the event that there are more Eligible Students wishing to enrol than there are places available. Before application of the over-subscription criteria, Eligible Students with an Education and Health Care Plan (EHCP) will be admitted. As a result, the number of other places available up to the PAN will be reduced correspondingly.

1. Eligible Students who are categorised as Looked After Children or previously Looked After Children – A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

2. Medical health, social and special access reasons will be applied in accordance with the School's legal obligations, in particular those under the Equality Act 2010. Eligible Students whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to Eligible Children whose parents'/guardians' mental or physical health or social needs mean they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the School.
3. Eligible Students who have a sibling who will be attending the School when the child joins. In this context, sibling refers to children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
4. Eligible Students who live within the Borough of Gravesham.
5. Eligible Students who live within the civil parishes of Ash-cum-Ridley, Bean, Fawkham, Hartley, Longfield and New Barn, Southfleet, Swanscombe and Greenhithe and Stansted.
6. Eligible Students who live within the civil parishes of Stone, Darenth, Horton Kirby and South Darenth and Cliffe and Cliffe Woods.
7. All other Eligible Students.

Children are ranked within each over-subscription criterion according to the nearness of the child's home to the School. We use the distance between the child's permanent home address and the school measured in a straight line using National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. Where more than one applicant has the same distance, an independently supervised random selection will be applied.

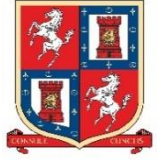
#### Subject Choices

The School will endeavour to accommodate applicants' subject choices made on application in February and subsequently confirmed by offer letter prior to enrolment in September of the same year. Once submitted applicants may request to change their choices on transition days following receipt of their GCSE results. Applicants whose original choices remain unaltered will not be impacted. Where a number of applicants request a change to the same course, enrolment will be allowed where there are spaces to accommodate all of these students. Where there are insufficient course places available, students will be ranked using the over-subscription criteria above. Course places will be awarded to those students occupying the highest positions on the ranked list up to the number of available places.

Applicants have the right to appeal a decision not to admit their child to the School. They should write to the Clerk to the Governors at the School indicating the grounds on which they wish to base their appeal. Full details of how to do this will be supplied with the School's notification that a place is not available.



**GRAVESEND GRAMMAR SCHOOL  
SUPPLEMENTARY FORM FOR PUPIL PREMIUM INFORMATION**



This form is to be completed **only** by parents and carers of children who are eligible for Pupil Premium

To assist us in ensuring that places are awarded correctly in accordance with our over-subscription criteria, please complete this form **ONLY** if your child is eligible for Pupil Premium. Please provide any evidence you have to support this claim.

For further information on what evidence is required please contact the school.

Please remember to also fill in a Secondary Common Application form either online or by paper SCAF and return to Kent County Council.

**CHILD'S DETAILS**

<b>FORENAME</b>	<b>SURNAME</b>	<b>DATE OF BIRTH</b>
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**ADDRESS** (This address will be used on all future correspondence unless otherwise notified.)

	<b>Postcode</b>
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<b>CURRENT SCHOOL</b>	LA	DFE	
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**PARENT / CARER DETAILS**

<b>TITLE</b>	<b>FORENAME</b>	<b>SURNAME</b>	<b>RELATIONSHIP TO CHILD</b>
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<b>TELEPHONE NUMBERS</b>	1		2
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<b>EMAIL ADDRESS</b>
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<b>PRINT NAME</b>	<b>SIGNATURE</b>
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**Please return to: GRAVESEND GRAMMAR SCHOOL, CHURCH WALK, GRAVESEND, KENT, DA12 2PR  
BY 1<sup>ST</sup> NOVEMBER 2024**

