

# Kent County Council

## Job Description:

### Corporate Director – Finance

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**Directorate:** Strategic and Corporate Services

**Grade:** KR18

**Responsible to:** Head of Paid Service

#### **Job Purpose:**

Corporate responsibility for the management and administration of the Council's finances and the continuous improvement of the efficient use of financial resources across the Council to ensure the effective control of the Council's revenue budget and its capital programme in order to enhance the overall value for money to customers, citizens and taxpayers. Commission any required financial services ensuring cost effectiveness, efficiency and responsiveness

#### **Accountabilities**

As a member of the Corporate Management team the post holder will work within the KCC Organisational Responsibilities for Senior Officers. In addition, the post holder will work closely with Cabinet Members, and Corporate Directors to enable organisational responsiveness to elected members; secure the best approach to resource stewardship for the council's budget and finances; ensure that overall management attention, effort and controls are commensurate to risk and opportunity across the council's functions and activities; and enhance the reputation of Kent as a place as well as Kent County Council as the democratic agent of change in the region.

Create options and strategies to develop the corporate financial framework to enable the Council to prioritise and utilise its financial resources to the greatest effect and ensure activity and process comply with Government regulations and legislation.

Provide expert advice to the Pensions Committee and ensure the delivery of an effective fund management service/function to the Pensions Authority.

Ensure the Council has effective arrangements for its internal financial controls and a coherent plan for the management of risk and its audit function to meet the requirements of the Local Government Act 1972 and Audit Regulations 2003.

Act as Section 151 officer on behalf of the Council and Head of Profession to provide direction, leadership and guidance to staff in the Finance function and ensure the

improvement and implementation of Finance standards across the Council and partner organisations.

Actively monitor and challenge the financial implications in all projects and programmes operating within the council.

Lead and develop any commissioning of finance services for the council and act as Client for all commissioned services in these areas.

Act as Client for all commissioned finance services.

*This job description sets out the accountabilities specific to the role. These should be read in conjunction with the Organisational Responsibilities that apply to the Corporate Director and Director roles.*

#### Direct Reports

Head of Finance (Operations)

Head of Finance (Planning, Policy & Strategy)

Head of Internal Audit

Business Partner (External Funding)