

## Warden Supplies Restock Process

### List of stock supplied to warden volunteers:

- Countryside Access Warden ID Card
- Rucksack
- Network Maps
- Map Case for paper copies
- Exercise book
- Marker Pen (for Path-End Plates & Stickers)
- Path-End Plates & Stickers, and Waymark Discs
- First-Aid Kit
- Compass
- OS Explorer Map
- PROW and Access Service Volunteer Logo T Shirt
- Hi-Viz Safety Vest
- Safety Goggles
- Gloves
- Whistle
- Adjustable spanner
- Secateurs
- Loppers
- Fencing Pliers
- Hammer
- Nails
- 3-in-1 Oil

### Process for restocking of warden supplies:

When you warden requires replacement supplies of any of the items listed above in your warden kit, please email your request to us at [CAS.Volunteer@kent.gov.uk](mailto:CAS.Volunteer@kent.gov.uk).

We can then arrange to either post out smaller items or arrange a collection venue, date, and time at either the Public Rights of Way central, East Kent, or West Kent offices.

Please take enough supplies to keep you going for 3-6 months, it is very helpful to us if you pick up your own supplies as it saves us time and postage costs to send them to you directly.

You can reclaim travel costs within these limits:

- Up to 4 resupply travel claims per year
- A maximum round trip of 20 miles [at 40p per mile]
- A maximum of £8 public transport fares Claim forms are available on request.

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The Public Rights of Way and Access Service offices:

## **PROW West Kent Office**

*Please email to arrange collection date and time.*

30 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4AE

**Opening Times:** Monday to Friday, 9:00am to 5pm

**Email:** [CAS.Volunteer@kent.gov.uk](mailto:CAS.Volunteer@kent.gov.uk)

## **PROW East Kent Office**

*Please email to arrange collection date and time.*

The Granary  
Penstock Hall Farm  
Canterbury Road  
East Brabourne  
Ashford  
Kent  
TN25 5LL

**Opening Times:** Monday to Friday, 9:00am to 5pm

**Email:** [CAS.Volunteer@kent.gov.uk](mailto:CAS.Volunteer@kent.gov.uk)

## **PROW Central Office**

*Please email to arrange collection date and time.*

Invicta House  
County Hall  
Maidstone  
Kent  
ME14 1XX

**Opening Times:** Monday to Friday, 9:00am to 5pm

**Email:** [CAS.Volunteer@kent.gov.uk](mailto:CAS.Volunteer@kent.gov.uk)