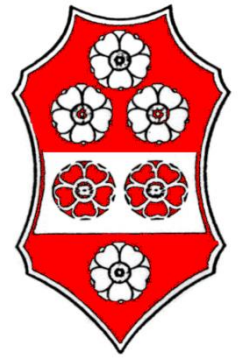


St. Barnabas Church of England Aided Primary School



ADMISSIONS ARRANGEMENTS 2016

St Barnabas welcomes applications for admission for all children of statutory school age, irrespective of gender or ethnic background. The planned admissions number for September 2016 is 30.

The school seeks the support of parents in providing a productive and happy educational experience and all parents/carers are required to sign a home-school agreement in order to provide on-going support.

Entry to the Reception class is at the start of the autumn term (September).

Parents may make an application at any time but the Co-ordinated admission process takes place in January each year with parents/carers required to complete a Common Application Form (CAF) to be returned by a set date. Further information is detailed in the Kent Admissions Booklet, available to all families.

Parents will be notified before the date of entry that a place is available and will be asked to confirm that they intend to accept the placement. Children are invited to attend a programme of transition sessions in school prior to the start date; this will provide an opportunity for children and families to meet with staff and other pupils.

At the beginning of their first term, children attend for morning sessions as part of a staged programme of entry. Arrangements are discussed with families prior to the start of term. New entrants complete full day sessions in accordance with Kent admission guidelines. St Barnabas' School will admit 30 children in a full academic year. Where the number of applicants exceeds thirty, children will be admitted in accordance with the criteria listed below. All parents/carers have the right of appeal.

ADMISSIONS CRITERIA

Pupils are admitted to St Barnabas' in accordance with the following criteria:

1. Children placed in Local Authority Care
2. Current family association i.e. a brother/sister at the school (within a 3 mile radius)
3. Health reasons
4. Priority will be given to children for whom at least one parent or guardian attends church at least monthly and has done so for a period of not less than 6 months.
5. Nearness of pupils' home, measured from the school node point to a home reference point (determined by KCC)

Admission criteria point 5:

The distance is measured between the child's permanent address and the school measured in a straight line using Ordnance Survey address point data. Distances are measured from a central point within the child's home to a similarly defined point within the school as specified by Ordnance Survey. The school uses measurements provided by the LA and further information on how distances are calculated is available in the Admissions Booklets provided by the LA.

CASUAL ADMISSIONS

Requests for places may be made at any time. Places will be granted to applicants provided that the admission of a child does not increase the number of children in that year group to a number over and above the standard number.

The exceptions to this are:

1. In Year Fair Access protocol
2. When the child has been permanently excluded from two or more schools
3. When the child is deemed to have challenging behaviour and in the Head teacher's judgement, the provision of efficient education would be prejudiced by admitting the child, in accordance with Chapter 3 of the School Admissions Code. In such cases a meeting of the Admissions Committee will determine whether a child is offered a place. When a place is not offered, parents will be informed of their right of appeal to an independent panel.

Policy review date: Governing Body Admissions Panel