

Kent County Council

Job Description:

Director – Education Planning and Access

Date: April 2019

Directorate: Children, Young People and Education

Division: Education Planning and Access

Grade: KR17

Responsible to: Corporate Director Children, Young People and Education

Job Purpose:

Lead and direct the development and delivery of strategies including effective school place planning and provision and SEND assessment. Determine, develop and maintain systems to enable strategy and policy development, effective performance management and statistical analysis. Lead, direct and shape the Directorates' commissioning strategy in respect of the provision of commissioned Education Services, through The Education People, to Kent County Council. Lead, direct and shape the Directorates' strategy and delivery of Community Learning & Skills across the county.

Accountabilities

Directors will work within the KCC Corporate Responsibilities for Senior Officers. In addition, as members of Extended Corporate Management Team, Directors and Corporate Directors will work together to make strategic decisions on the most effective use of the Council's agreed budget, resources and policies and enhance the reputation of Kent as a place as well as Kent County Council as the democratic agent of change in the region.

Lead on commissioning strategies and implementation in close partnership with Directorate leads across the Council to plan and secure the provision of high-quality school places across a diverse range of schools for children and young people at all ages, helping to improve parental choice. Lead on the work with key external partners such as the RSC and ESFA in delivering the provision of high-quality school places particularly in respect of Academies and Free Schools

Promote fair access in admissions to all educational settings, working with a range of providers and authorities to ensure that Admissions policy and practice, and the development of new school provision meet legal requirements and that every child in Kent receives their educational entitlement.

Develop the Directorate's strategy and policy making process for Special Educational Needs and ensure that the needs of vulnerable learners are championed.

Lead the development of district-based working so that there is coordinated and integrated delivery of children and young people's services in each district, working in partnership with schools and other providers, and with other directorates in KCC

Lead on all evaluation and impact work in school organisation, place planning and provision, admissions and SEND assessment.

Ensure that policy and performance is informed by best practice in school organisation, admissions and assessment, advising schools on all aspects of policy.

Ensure that appropriate interventions are made in schools to resolve management issues and risks, liaising with The Education People to highlight areas of concern for standards and school improvement.

Shape, develop and review the Commissioning strategy for commissioned Education Services through The Education People to ensure it continues to incorporate current thinking, creates further opportunity for synergy across the Council and supports delivery of the Council's objectives and its statutory requirements.

Deliver the Directorate's Commissioning strategy in respect of commissioned Education services by building and maintaining effective relationships with The Education People and other key stakeholders to ensure effective engagement in the delivery of the Council's objectives and its statutory requirements.

Lead on commissioning strategies and implementation in close partnership with Directorate leads across the Council to plan and secure the provision of high-quality provision for Community Learning & Skills

Actively review all services provided by this post to identify the 'right source' for their future delivery including consideration of outsourcing, co-sourcing or in-sourcing to ensure the most effective and efficient delivery methods are employed.

This job description sets out the accountabilities specific to the role. These should be read in conjunction with the Corporate Responsibilities that apply to the Corporate Director and Director roles.

Services

Provision Planning and Operations

Fair Access (including Elective Home Education, Children Missing Education and Home Tuition)

SEN Assessment and Placement (including Portage and IASK)

Education Psychology

Education Services Planning and Resources (includes Academies & Free Schools)

Community Learning & Skills