

IFT Number	Job Title	Directorate	Purpose of Trip	Destination	Outbound Travel Dates	Return Travel Dates	Hotel/Car Hire Costs		Travel Cost		Outside Funding	Project name	Currency taken/used		VISA Travel Fares/Car Park		VISA Subsistence		VISA Hospitality		Hotel	Mode of travel	Insurance	
							Cost	Net Cost to KCC	Cost	Net Cost to KCC			Cost	Net cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC	Cost	Net Cost to KCC				
422	Head of Service 0-25 year olds + 2 officers	Education & Young People's Services	Reaffirm links with Finland in line with Protocol of Co-operation signed by cabinet Member following significant changes in senior management in Finland and Kent. Evaluate progress with 2016 Action Plan and commence discussions for 2017. Undertake visits to understand Finnish Model of working with Early Years and Youth Work	Helsinki	11/10/2016	14/10/2016	Nil	Nil	£764.00	£764.00	Accommodation and internal travel funded by Finnish partners										Scandic Simonkente Hotel	Flights	Yes	
423	District Partnership Manager for Gravesham and Dartford	Education & Young People's Services	To take forward initial discussions around a joint bid to deliver a Mobility Project to improve employment outcomes for young people. A number of EU partners have expressed interest in the Saturday Job Scheme and wish to explore developing a bid to take this forward	Antwerp	17/01/2017 and 16/02/2017	18/01/17 and 16/02/17	£160.00	£160.00	£200.00	£200.00											Astoria	Eurostar	Yes	
424	Strategic projects and partnerships officer, standards and school improvement + 1 officer	Education & Young People's Services	Attendance at first Steering Group meeting for Providing Access to Childcare and Employment (PACE) Interreg 2 Seas Project	Brussels	03/10/2016	04/10/2016	£200.00	Nil	£150.00	Nil	Interreg '2-Seas'	PACE	€ 150.00	Nil									Eurostar	Yes
425	Strategic projects and partnerships officer, standards and school improvement + 1 officer	Education & Young People's Services	Attendance at the launch conference and second steering group meeting for Providing Access to Childcare and Employment (PACE) Interreg 2 Seas project	Brussels	09/02/2017	21/02/2017	£350.00	Nil	£230.00	Nil	Interreg '2-Seas'	PACE	€ 300.00	Nil								Ghent River Hotel	Eurostar	Yes
426	Strategic projects and partnerships officer, standards and school improvement + 1 officer	Education & Young People's Services	Attendance and presenting at the launch conference for Providing Access to Childcare and Employment (PACE) Interreg 2 Seas project	Brussels	19/02/2017	20/02/2017	£350.00	Nil	£460.00	Nil	Interreg '2-Seas'	PACE										Ghent River Hotel	Eurostar	Yes
FT16OCT01	Environmental Projects Officer	Growth Environment & Transport	Fundamental project initiation meeting after Frames project approved	Oldenburg, Germany	19/10/2016	20/10/2016	£60.00	£30.00	£100.00	£50.00	FRAMES	FRAMES	€ 150.00	Nil									Flight to Bremen LU8V8X	yes
FT16OCT02	Operations Manager, Trading Standards	Growth Environment & Transport	Gain an understanding of current EU application of LVD Directive (good practise of market surveillance across EU and online sales) as invited by BEIS as an observer. To work with the UK national lead on the LDV directive to raise our knowledge on this complex area of legislation. This will allow feed back to improve our enforcement activity at the border and to feed into the National TS team for border work	Reykjavik	10/10/2016	13/10/2016	£433.45	Nil	£470.82	Nil	European Commission												Flight	Yes
FT16OCT03	History Environment Record Manager	Growth Environment & Transport	Interreg IVC project AT-FORT - The Partners at AT-FORT wish to develop a new EU funded project again focused on the sustainable use of historic fortifications. First meeting on 31/10/16 will take place in Holland to identify actions and an appropriate funding stream. The meeting provides an opportunity to steer the project in a direction that will enable actions at the Western Heights and thereby retain the momentum of the Masterplan.	s-Hertogenbosch	30/10/2016	02/11/2016	£150.00	Nil	£150.00	Nil	Interreg IVC	At-Fort project											Flight	Yes
FT16NOV01	Senior Resilience Officer	Growth Environment & Transport	International Network Meeting on Food Supply in Disaster Situations,	Berlin	28/11/2016	30/11/2016	£159.00	Nil	£91.00	Nil	Yes	International Network											Air	Yes
FT16NOV02	KES intelligence and Commissioning Manager + 1 officer	Growth Environment & Transport	Contractual obligations to six monthly project meetings	Prague	08/11/2016	10/11/2016	€ 328.24	nil	£148.64	nil	Yes	Data4Action											Air	yes
FT16NOV03	Traffic Manager + 1 officer	Growth Environment & Transport	Attend PASSAGE Thematic seminar on Transport - Interreg Europe project	Helsinki	21/11/2016	24/11/2016		Nil	£265.00		Interreg Europe	PASSAGE	€ 170.00		£36.00	Nil							Flight	Yes
FT16NOV04	Coastal Officer 4 Officers and Geoff Lymer (Deputy Cabinet Member for Specialist Children's Services	Growth Environment & Transport	Attend PASSAGE joint stakeholder meeting - Interreg Europe project	Boulogne, France	04/11/2016	04/11/2016	Nil	Nil	£300.00	Nil	Interreg Europe	PASSAGE											Car/Train	Yes
FT16DEC01	European Project Manager + 1 officer	Growth Environment & Transport	Attend Interreg Europe Lead Partner Meeting from Green Pilgrimage approved project	Berlin	05/12/2016	06/12/2016	£150.00	Nil	£127.83	Nil	Interreg Europe and DEFRA	Green Pilgrimage			£41.40	Nil							Train/Air	Yes
FT17JAN01	Environmental Projects Officer	Growth Environment & Transport	Initiation meeting Triple A Interreg '2-seas' project	Delft	26/01/2017	27/01/2017	€ 131.40	Nil	£81.78	Nil	yes	Interreg 2seas	€ 250.00	Nil									Flight	yes
FT17JAN02	Head of Sustainable Business & Communities team	Growth Environment & Transport	Project Commitment and contractual - project management meetings, conference, and themed sessions	France	24/01/2017	27/01/2017	£200.00	Nil	£104.00	Nil	Yes	D4A	€ 500.00	Nil									flight	yes
FT17JAN03	European Project Manager	Growth Environment & Transport	Compulsory kick off meeting for ICARES Interreg 2 Seas project	Woensdrecht	18/01/2017	19/01/2017	£100.00	Nil	£60.00	Nil	Yes	ICARES											Train/Air	yes
FT17JAN04	Sustainable Business Programme Manager + 1 officer	Growth Environment & Transport	EU funded project called Inn2POWER partner meeting	Denmark	30/01/2017	31/07/2017	£207.00	Nil	£495.68	Nil	Yes	INN2POWER	100 £ of Kroner	Nil									Flight	yes
FT17JAN06	Sustainable Drainage Team Leader	Growth Environment & Transport	EU Project BEGIN meeting	Dordrecht	31/01/2017	02/02/2017	£93.00	Nil	£162.18	Nil	Yes	EU Project BEGIN											Train	No
FT17FEB03	Environmental Projects Manager + 1 officer	Growth Environment & Transport	Frames project - second of nine fundamental project meetings required as part of the Interreg VB North Sea Programme.	Middleburg NL	07/02/2017	08/02/2017	£120.00	Nil	£200.00	Nil	Yes	FRAMES	€ 300.00	Nil									Eurostar	Yes
FT17MAR01	Sustainable Business Programme Manager +1 officer	Growth Environment & Transport	Inn2POWER steering/committee/partner meetings	Bremen	29/03/2017	30/03/2017	£198.00	Nil	£100.00	Nil	yes	Inn2POWER	€ 200.00	Nil	£369.78	Nil							flight	Yes

FT17MAR02	Countryside Access Improvement Plan Officer + 1 officer	Growth Environment & Transport	PASSAGE Thematic seminar on Environment & attractiveness strategies	Brindisi	27/03/2017	30/03/2017	£233.00	Nil	£811.80	Nil	Interreg Europe	Passage	€ 360.00	Nil	£107.60	Nil					Flight	Yes	
FT17MAR03	Environmental Projects Manager	Growth Environment & Transport	Fundamental meeting in prep and submission of the STAR2CS project Step 2	Brussels	14/03/2017	15/03/2017	£80.00	Nil	£80.00	Nil	yes	Star2C's	€ 194.40	Nil							Eurostar	yes	
FT17MAR04	Flood and Water Manager	Growth Environment & Transport	To participate in Interreg North Sea Project partnership exchange	Groningen	21/03/2017	23/03/2017	€ 107.84	Nil	£198.00	£198.00	Interreg North Sea	Interreg North Sea Project									Eurostar and local trains	No	
2530	Trade Development Officer + 9 Kent Food Companies & DTI Representative	Growth Environment & Transport	To accompany 9 Food and Drink companies to participate in a range of activities at the SIAL Food and Drink Trade Show in Paris that build on the Great Food from Kent project. The visit will include the businesses attending a reception for buyers and food & drink sector contacts at the British Embassy, meet-the-expert meetings and networking with French companies	Paris	17/10/2016	19/10/2016	£2,552.00	Nil	£1,188.00	Nil	Interreg	Taste2Seas	€ 161.85	€ 64.74									
2531	Trade Development Manager + 1 Officer & Kent Invicta chamber of Commerce Representative	Growth Environment & Transport	Project steering group meeting and Study visit to Molise Region of Italy for the SME Internationalisation Exchange Interreg Project	Molise, Italy	20/11/2016	23/11/2016	£397.12	59.57	£387.46	58.12	Interreg Europe 85%	SIE Project	€ 214.70	€ 32.21							BA Flight	Yes	
2532	Head of International Affairs	Growth Environment & Transport	To attend the Interreg 2 Seas Programme Monitoring Committee (PMC) meeting in Lille on 24-25 November as part of the UK delegation led by DCLG.	Lille	24/11/2016	25/11/2016	£132.00	£132.00	£149.00	£149.00			€ 31.62	31.62							Eurostar	Yes	
2529	Trade Development Manager + 2 officers and Kent Invicta Chamber of Commerce Representative	Growth Environment & Transport	To attend ISE project partner meeting in Brugge	Brugge	09/12/2016	09/12/2016			£60.00	£24.00	Interreg '2-Seas'	ISE Project									Car/Shuttle	Yes	
2534	Head of International Affairs	Growth Environment & Transport	To attend the meeting of the Interreg CHANNEL Programme Monitoring Committee (PMC) as part of the UK delegation led by DCLG in Arras on 2 February 2017	Arras	01/02/2017	02/02/2017	£113.66	£113.66	£113.00	£113.00			€ 14.26	€ 14.26							Mercure Arras Centre Gare	Eurostar/Local Train	Yes
2535	Head of International Affairs	Growth Environment & Transport	To attend the meeting of the Interreg 3 SEAS PMC in the Hague, Netherlands on 7 February as part of the UK delegation led by DCLG	The Hague	06/02/2017	07/02/2017	£132.00	£132.00	£201.00	£201.00			€ 10.05	€ 10.05							Hampshire Hotel	Eurostar/HST	Yes
2536	Trade Development Manager + 1 officer and Kent Invicta Chamber of Commerce Representative	Growth Environment & Transport	To attend the ISE Taster Session in Calais on 8 February 2017	Calais	08/02/2017	08/02/2017			Nil	Nil	Sponsored by Eurotunnel	Fully Funded									Car/Shuttle	Yes	
2533	Trade Development Manager + 2 officers and Kent Invicta Chamber of Commerce Representative	Growth Environment & Transport	To attend Innovative Sector Exchange (ISE) project meeting in Bèthune, France	Bèthune	06/03/2017	06/03/2017			£60.00	£24.00	Interreg '2-Seas'	ISE Project									Car/Shuttle	Yes	