

Sevenoaks District Volunteer Role Description

Role Title: District Advisory Board Member

Reports to: Senior Early Help Worker

Placement: Swanley CC, New Ash Green CC, West Kingsdown CC, Spring House CC, Edenbridge CC

Main Duties:

To attend 4 meetings per year

To be the voice of the at the meeting

Gather feedback from parents prior to the meeting

Feedback to service users after the Advisory Board Meeting

Knowledge and Skills:

Understanding of Children's Centres or a willingness to learn Proactive and outgoing personality

Understanding of the targets for Children's centres

Ability to work unsupervised

Volunteer commitment Requirements:

This role would require a minimum of 4 hours per quarter 3 hours will be during the meetings

Morning/Afternoon

Enhanced DBS check

Various Safeguarding training

Prevent training

Data Protection and Information Governance training

Other training may also be available as identified in Personal Development Plan

Children's Centre induction