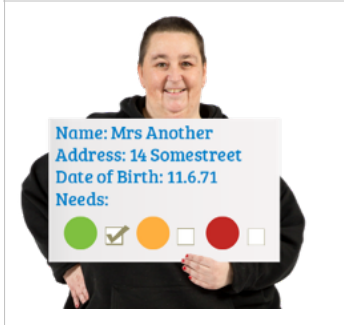




Looking after your personal information

Kent Adult Social Services

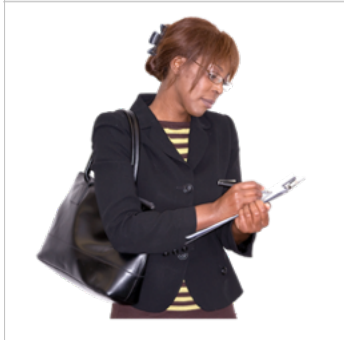


We (Kent County Council) hold personal information about the people we provide services to.

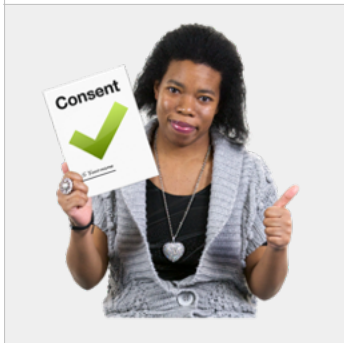


We use this information to:

- understand your care and support needs
- give you the right information
- arrange services to meet your care and support needs
- understand if you or other people are at risk of abuse. And do something about it.



We might not be able to give you a service unless we have the right information.



We need to have your permission to use this information.



We store personal information securely.

We try to make sure the information is right.

We only keep the information for as long as it is needed.



What does this information include?

- It includes personal details
- And which services are given.



You can ask to see your information.

Email: dataprotection@kent.gov.uk



Many of our services are provided with other organisations.

This means we need to share information to make sure services are right.



We will ask your permission to do this.

You can say no, but it may mean you don't get all the services you need.



But, we can share information without permission.

This is if someone is in danger of harm or a crime.



To find out more you can read our privacy policy on our website.

Or you can contact the Information Resilience and Transparency Team, Room 2.71 Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Email: dataprotection@kent.gov.uk