
KENT RESOURCE PARTNERSHIP: MEMBERS BOARD

2pm on Thursday 23 February 2017

Best Western Clifton Hotel, Clifton Gardens, The Leas, Folkestone, Kent CT20 2EB

In attendance – Members

Cllr Rory Love	Shepway District Council
Cllr Clair Bell	Ashford Borough Council
Cllr Arron Bardoe	Dartford Borough Council
Cllr Nick Kenton	Dover District Council
Cllr Matthew Balfour	Kent County Council
Cllr David Simmons	Swale Borough Council
Cllr Sue Gent	Swale Borough Council
Cllr Ronen Basu	Tunbridge Wells Borough Council

In attendance – Officers

Tracey Butler	Ashford Borough Council
Dave Thomas	Dartford Borough Council
Mandy Pile	Dover & Shepway District Councils
David Beaver	Kent County Council
Hannah Allard	Kent County Council
Nichola Hood	Kent County Council
Paldeep Bhatti	Kent Resource Partnership
Richard Wilson	Sevenoaks District Council
Andrew Rush	Shepway District Council
Kelly Upson	Swale Borough Council
Robert Styles	Tonbridge & Malling Borough Council
Dennis Gardner	Tonbridge & Malling Borough Council
Gary Stevenson	Tunbridge Wells Borough Council

1	Apologies for Absence
	<p>Apologies for absence for Councillors were received from Cllr Neil Baker & Cllr Joe Howes (Canterbury CC); Cllr Sandra Garside (Gravesham BC); Cllr Marion Ring (Maidstone BC); Cllr Matthew Dickins (Sevenoaks DC); Cllr Stuart Peall (Shepway DC); Cllr Suzanne Brimm (Thanet DC) and Cllr David Lettington (Tonbridge & Malling BC).</p> <p>Apologies for absence for Officers were received from David Ford & Sarah Randall (Canterbury CC); Roger Walton (Dover DC & Shepway DC, represented by Mandy Pile); Nick Brown & Stuart Alford (Gravesham BC); Jennifer Shepherd (Maidstone BC); Dave Thomas (Swale BC, represented by Kelly Upson) and Gavin Waite (Thanet DC).</p>

2	Minutes of Meeting held on 17 November 2016
	Minutes agreed.
3	Partnership Business Plan (PBP) & Partnership Risk Plan (PRP) 2016/17
	<p>Members received progress updates on each of the respective activities outlined within the PBP for 2016/17, led by Paldeep (KRP). Members recognised with the KRP staff being depleted to 50% temporarily since December 2016, a core number of activities have had to be prioritised (e.g. West Kent project, food waste campaign, IOSH's 1st round of workshops, Great British Spring Clean, build momentum with the Kent Environmental Crime Practitioners Working Group etc.) with the remainder of activities expected to be progressed once the vacant KRP Projects Officer role was in post.</p> <p>Members therefore agreed the following:-</p> <ul style="list-style-type: none"> • The 2nd round of IOSH's 4 day workshops to be delivered early 2017/18; • The 'Terms of Reference' for the Kent Environmental Crime Practitioners Working Group; and • Noted progress on all other activities within the PBP & PRP.
4	Great British Spring Clean – 03 to 05 March 2017
	<p>Members noted the upcoming national anti-litter campaign led by Keep Britain Tidy, the 'Great British Spring Clean' which was to take place in the first weekend of March 2017. Paldeep (KRP) highlighted the KRP Resident Communications Project Group and KRP Streetscene Project Group had early awareness of this national campaign and had begun brainstorming local anti-litter activities pre-Xmas.</p> <p>At the meeting, Members were provided with a full list of the provisional anti-litter activities expected to be delivered in March 2017. This included community litter picks, deep cleans, joint cleansing work between the districts and Kent CC, effective use of Kent CC's VMS across the County, website and social media coverage etc.</p>
5	Tackling Roadside Litter
	<p>Members were made aware of early progress on a potential joint behaviour change campaign focussed on litter along high speed roads in Kent. It was made clear over recent months; KRP staff had worked with Highways England and behaviour change experts, Hubbub to scope what a potential Kent campaign could look like. An initial 'outline concept' document was made available for Members at the meeting to provide further insight. Three key areas were highlighted which KRP staff agreed would take back for further discussion with Highways England and Hubbub colleagues. These were for a Kent campaign to focus on; HGV parking litter, fast food litter and accident litter e.g. from unsecure loads.</p> <p>With this in mind, Members noted the 'outline concept' document drafted by Hubbub colleagues and welcomed further details on a potential Kent campaign at the next cycle of KRP meetings in June/July 2017. Members also agreed to ring-fence £10k of the KRP's Project budget for 2017/18 to a potential joint campaign in Kent.</p>

6	East/Mid Kent – Independent Review
	David Beaver (Kent CC) provided Members with a brief update on the progress of the independent review of the East and Mid Kent projects. Lead officers from each respective cluster were finalising a brief for the review over the coming days. A successful consultant would then commence the review in March 2017 with a further update to be provided to Members in due course.
7	Partnership Budget 2016/17 & Budget 2017/18 (indicative)
	Members noted the Partnership Budget for 2016/17 as well as the indicative budget for 2017/18.
8	Partnership Performance
	Members noted the Kent-wide household recycling/waste performance for Q1 & Q2 in 2016/17 was recorded at 48.7% and 48.1% respectively which was a slight improvement from the previous year's data for Q1 & Q2. Members also noted the percentage of household waste sent to landfill continued to reduce with Q2 of 2016/17 being recorded at an impressive 2.4%.
9	KRP Projects Officer – Recruitment Update
	Members were provided with the latest update on the recruitment of the vacant KRP Projects Officer post. The following was noted:- <ul style="list-style-type: none"> • the job advert for the role was made publically available throughout January 2017; • a total of 25 applications was received; • Five applicants were shortlisted for interviews with three applicants available for interview; • Three interviews took place on 14 February 2017 with an interview panel of Cllr Love (in the role of KRP Chair), Richard Wilson (in the role of OAG Chair) and Paldeep (KRP Manager); • The KRP Projects Officer role was awarded to Kate McCall. Over the coming weeks Paldeep (KRP) planned to work with Sevenoaks DC's HR team to ensure an agreed start date could be put in place as swiftly as possible.
10	KRP Schedule of Meetings
	Members noted the schedule of KRP meetings up to 2019.
11	Any other Business
	Cllr Simmons (Swale BC) highlighted Swale BC's senior officer, Dave Thomas, planned to take early retirement and would be leaving the council in April 2017. Members agreed on behalf of the Partnership, a letter of thanks would be sent to Dave for his contributions to the KRP, particularly his contributions to the Mid Kent project. This would be sent from the KRP Chair, Cllr Love (Shepway DC). There being no further business, the meeting finished at 4pm.