

A large, stylized silhouette of a horse in profile, facing left, rendered in a teal color. The horse is depicted in a dynamic, slightly rearing or galloping pose. The background is a solid teal color.

TRADING STANDARDS FEES AND CHARGES

2017-18

TRADING STANDARDS OFFICER HOURLY RATE

Hourly Rate excluding VAT	VAT Rate	VAT	Hourly Rate including VAT
£70.00	20%	£14.00	£84.00

1 hour (additional fees may apply)

The charge is calculated from Officer time of arrival at site to departure from site, unless travel is outside Kent County Council area. See notes at end of schedule.

A. BUSINESS ADVICE SERVICES

Fee excluding VAT	Hourly Rate excluding VAT	VAT Rate	VAT	Hourly Rate including VAT	Fee including VAT	Responsibility for setting the fees (if not set by KCC)
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Primary Authority Partnership - Regulatory Enforcement and Sanctions Act 2008

Primary Authority offers businesses professional, assured advice that enables them to trade and grow with confidence. It is a statutory scheme, that allows a business to form a legally recognised partnership with Kent County Council (KCC) in relation to regulatory compliance. KCC is then known as the 'Primary Authority' and provides the business with robust and reliable advice that is recognised by other regulators.

Hourly Rate

£70.00	20%	£14.00	£84.00
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- A minimum 10 hour Primary Authority package for initial set-up, action plan and advice applies for each business.
- Larger more complex businesses will require more hours to develop the action plan and provide advice and this will be agreed after the set-up has been completed.
- An annual renewal fee will be agreed according to the need of the business. (A minimum of 3 hours at Hourly Rate will apply).

Tailored Business Advice – for registered businesses not in a Primary Authority

Businesses may have one hour of free advice for their first enquiry. Businesses must register on the website first. (www.kent.gov.uk/tradingstandards)

Free

Business advice Hourly Rate after the first free hour (a minimum charge of 30 minutes applies, 10 minute intervals are charged thereafter)

£70.00	20%	£14.00	£84.00
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B. WEIGHTS AND MEASURES – WEIGHTS & MEASURES ACT 1985

Testing and Verification

The Hourly Rate will apply to all testing / verification work (except where Fees apply as set out in this Schedule).

£70.00	20%	£14.00	£84.00
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SECTION 74(4) REQUESTS OF THE WEIGHTS & MEASURES ACT 1985

a)	Cases where proceedings may follow	£0.00	0%	0.00	£0.00
b)	In disputes between buyer and seller, the Officer may carry out the test on the equipment or goods on a charge based on the Hourly Rate	£70.00	20%	£14.00	£84.00
c)	Report on weighing or other measurement of goods, or test the accuracy of any weighing equipment	£70.00	20%	£14.00	£84.00

CERTIFICATE OF ERRORS

Fee for provision of a certificate containing results of errors found during testing. (Levied even when no other charge is payable)

£40.50	0%	£0.00	£40.50
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WEIGHBRIDGE OPERATOR TRAINING

Fee for a Training Package (per person). This includes Operator Pack and up to one hour training on site by an Officer. Additional time charged at Hourly Rate

£80.00	20%	£16.00	£96.00
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Where the equipment to be tested is not specified below, the Hourly Rate will be charged

WEIGHING INSTRUMENTS

			Fee excluding VAT	Hourly Rate excluding VAT	VAT Rate	VAT	Hourly Rate including VAT	Fee including VAT	Responsibility for setting the fees (if not set by KCC)
a)	Not Exceeding 1 tonne	Non-EC	£40.00		20%	£8.00		£48.00	
		EC	£70.00		20%	£14.00		£84.00	
b)	Exceeding 1 tonne but not 10 tonnes	Non-EC	£80.00		20%	£16.00		£96.00	
		EC	£140.00		20%	£28.00		£168.00	
c)	Exceeding 10 tonnes	Non-EC	£180.00		20%	£36.00		£216.00	
		EC	£315.00		20%	£63.00		£378.00	

If the person submitting the machine for test provides all the appropriate acceptable weights and equipment there will be no specialist equipment charge

- a) For platform machines up to 1 tonne, van and weights can be provided; please see below for additional fees
- b) The customer must provide a weighbridge unit for all weighing instruments exceeding 1 tonne capacity
- c) Instruments that incorporate remote display or printing facilities the charge will be increased by 50% if a second Officer is required to complete the test, or if a second series of tests by the same Officer is necessary.

Specialist Equipment Fee

a)	To supply van and test weights, per site visit. (This fee is in addition to Weighing Instruments Fees above)	£200.00		20%	£40.00		£240.00	
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C. MEASURING INSTRUMENTS FOR LIQUID FUEL AND LUBRICANTS

	Measuring Instruments Directive (MID) Regime for Liquid fuel and lubricants dispensers a minimum of 1.5 hours for first Officer	£132.00		20%	£26.40		£158.40	
	Second Officer attending Measuring Instrument Directive Regime		£70.00	20%	£14.00	£84.00		
	Liquid fuel and lubricants dispenser per Officer attending		£70.00	20%	£14.00	£84.00		

Notes

Liquid fuels and lubricants appointments require two Officers to test the equipment unless the fitter is present and available to assist with the test then only one Officer is required. After the first hour, the Hourly Rate is charged at 30 min intervals per Officer. The charge is calculated from the Officer's time of arrival to departure from site. (e.g. for a 5 nozzle appointment, 2 Officers arrive on site 10.00 and leave at 12.00 - total 2hrs x 2 Officers = £336 including VAT)

ROAD TANKER LIQUID FUEL MEASURING EQUIPMENT (ABOVE 100 LITRES)

Specialist Equipment Fee

	To supply the bulk fuel testing vehicle. (This fee is in addition to the Hourly Rate and is a single fee per occasion, irrespective of the number of tankers tested)	£200.00		20%	£40.00		£240.00	
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PETROLEUM SPIRIT – THE HEALTH AND SAFETY AND NUCLEAR (FEES) REGULATIONS 2016

Annual Fees to keep petroleum spirit of a quantity

a)	Not exceeding 2,500 litres	£44.00		0%	£0.00		£44.00	<i>Fees set by Health and Safety Fees Regulations</i>
b)	Exceeding 2,501 litres but not exceeding 50,000 litres	£60.00		0%	£0.00		£60.00	
c)	Exceeding 50,000 litres	£125.00		0%	£0.00		£125.00	

Notes

- i) In the case of a solid substance for which a licence is required, the fee payable shall be calculated as if one kilogram of the substance were equivalent to one litre.
- ii) The fee covers the issue of the licence plus one site visit.
- iii) Fees may cover a period of less than a full year, but the fee is unchanged.
- iv) Renewals for keeping petroleum may be issued for a period of between 1 and 10 years.

ENVIRONMENTAL SURVEY REQUEST, IN RELATION TO PETROLEUM INSTALLATIONS – THE ENVIRONMENTAL INFORMATION REGULATIONS 2004

	Fee excluding VAT	Hourly Rate excluding VAT	VAT Rate	VAT	Hourly Rate including VAT	Fee including VAT	Responsibility for setting the fees (if not set by KCC)
Standard Service (Report completed within 20 working days from receipt of payment of fee).	£80.00		0%	£0.00		£80.00	

Standard Service includes up to one hour and a written response, any additional hours will be advised prior to work starting and charged separately at the Hourly Rate.

Express Service (Report completed within 5 working days of receipt of payment of fee).	£120.00		0%	£0.00		£120.00	
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Express Service includes up to one hour and a written response, any additional hours will be advised prior to work starting and charged separately at the Hourly Rate.

Hourly Rate		£70.00	0%	£0.00	£70.00		
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D. EXPLOSIVES – THE FIREWORKS REGULATIONS 2004

	Fee excluding VAT	Hourly Rate excluding VAT	VAT Rate	VAT	Hourly Rate including VAT	Fee including VAT	Responsibility for setting the fees (if not set by KCC)
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Store licence up to 250kg NEC

a) 1 Year	£109.00		0%	£0.00		£109.00	
b) 2 Years	£141.00		0%	£0.00		£141.00	
c) 3 Years	£173.00		0%	£0.00		£173.00	
d) 4 Years	£206.00		0%	£0.00		£206.00	
e) 5 Years	£238.00		0%	£0.00		£238.00	

Store licence for 250 - 2,000kg NEC

a) 1 Year	£185.00		0%	£0.00		£185.00	
b) 2 Years	£243.00		0%	£0.00		£243.00	
c) 3 Years	£304.00		0%	£0.00		£304.00	
d) 4 Years	£374.00		0%	£0.00		£374.00	
e) 5 Years	£423.00		0%	£0.00		£423.00	

Renewal of a store licence up to 250kg NEC

a) 1 Year	£54.00		0%	£0.00		£54.00	<i>Fees set by the Health and Safety Fees Regulations</i>
b) 2 Years	£86.00		0%	£0.00		£86.00	
c) 3 Years	£120.00		0%	£0.00		£120.00	
d) 4 Years	£152.00		0%	£0.00		£152.00	
e) 5 Years	£185.00		0%	£0.00		£185.00	

Renewal of a store licence 250 - 2,000 kg NEC

a) 1 Year	£86.00		0%	£0.00		£86.00	
b) 2 Years	£147.00		0%	£0.00		£147.00	
c) 3 Years	£206.00		0%	£0.00		£206.00	
d) 4 Years	£266.00		0%	£0.00		£266.00	
e) 5 Years	£326.00		0%	£0.00		£326.00	

Fee for Variation, Transfer or Replacement of licence	£36.00		0%	£0.00		£36.00	
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Firework Regulation 2004 (Regulation 9)

Fee for all year round licence to sell fireworks	£500.00		0%	£0.00		£500.00	Fireworks Regulations 2004
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E. ANIMAL FEED APPROVALS – THE ANIMAL FEED (HYGIENE, SAMPLING ETC. AND ENFORCEMENT) (ENGLAND) REGULATIONS 2015

	Fee excluding VAT	Hourly Rate excluding VAT	VAT Rate	VAT	Hourly Rate including VAT	Fee including VAT	Responsibility for setting the fees (if not set by KCC)
Approval of feed hygiene premises in accordance with EU Regulation 183/2005							
Manufacture or manufacture and place on the market feed additives, namely; nutritional additives, zootechnical additives (digestibility enhancers, gut flora stabilisers and substances which favourably affect the environment), carotenoids, xanthophylls, proteins obtained from micro-organisms belonging to groups of bacteria, yeast, algae and lower fungi, co-products of the manufacture of amino acids by fermentation or pre-mixture of such additives	£451.00		0%	£0.00		£451.00	<i>The Animal Feed (Hygiene, Sampling etc and Enforcement) (England) Regulations 2015</i>
Placing on the market feed additives or pre-mixture containing additives as listed in paragraph above	£226.00		0%	£0.00		£226.00	
Manufacturing and placing on the market, for feed use, products derived from vegetable oil and blended fats	£451.00		0%	£0.00		£451.00	

Notes

- i) Fees are payable as a one off fee at the point of application for approval or amendment of an existing approval
- ii) Additional fees may be charged for the costs of any laboratory analysis incurred in connection with the application
- iii) Where approval or amendment to approval is sought for more than one feed business activity, the feed business operator is liable to pay a single relevant fee, which will be the highest one payable

F. PERFORMING ANIMAL REGISTRATION – THE PERFORMING ANIMALS (REGULATIONS) ACT 1925

Fee for Performing Animal Registration. This is a one-off fee per applicant which is not subject to renewal.	£52.00		0%	£0.00		£52.00	
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GENERAL NOTES

i) Trading Standards may revise or update these Fees and Charges at any time							
ii) Officer travelling time within the Kent County Council area will not be charged, however the Hourly Rate will apply to Officer travelling time outside the Kent County Council border, in addition to the normal charge for the task							
Mileage for Officer travel inside Kent County Council borders	Free						
Mileage for Officer travel outside Kent County Council borders; per mile PLUS Officer time at Hourly Rate OR public transport cost and accommodation as agreed PLUS Officer time at Hourly Rate.	£0.45						