

ADMISSIONS POLICY



Strategic Framework 2015-2018

MISSION STATEMENT

We are proud to be part of the unique community of Dover Christ Church Academy where everyone is valued, supported and challenged to achieve their very best. Through our partnership with Canterbury Christ Church University, we all work hard to provide the highest quality education. We are committed to excellence, inspiring teaching in outstanding buildings, where students enjoy learning and make excellent progress. We believe that anything is possible and through our high aspirations and everyone's hard work, students will achieve their goals and go on to live full and meaningful lives.

VALUES

- The development of the whole person, respecting and nurturing the inherent dignity and potential of each individual
- The development and delivery of excellent teaching and learning
- The power of education and lifelong learning to transform individuals, communities and nations
- Our friendly, inclusive and professional community of students, staff and families preparing internationally minded individuals able to contribute to a just and sustainable future for the local and global community.

Principal:	Sam Williamson
Chair of Governors:	Kerry Jordan-Daus
Type of School:	Academy, Mixed
Age Range: 11-19	Expected Roll: 950
Published Admission No.	150
LEA No.	886
DfES No.	6917
Expected intake for Year 7 2018:	150

Open Sessions and Appointments to view the Academy, at any time – please ring the school.

Information for Parents:

Dover Christ Church Academy opened in September, 2010 with an innovative curriculum and significant changes in operating systems designed to deliver greater levels of student and community engagement and higher student progress and achievement. Detailed information about Dover Christ Church Academy and a prospectus are available from the Academy website: www.dccacademy.org.uk

Year 7 Admissions

Arrangements for applications for places at Dover Christ Church Academy are made in accordance with Kent County Council's Co-ordinated Admission Scheme and should be made on the Kent Secondary Common Application Form (SCAF) provided by the local authority.

Oversubscription Criteria:

If the number of preferences for the school is more than the number of places available, places will be allocated in the following priority order:-

1. Students in Public Care.
2. Students with specific educational or social needs evidenced by professional advice.
3. Current Family Association - a brother or sister already attending the School at the time of entry. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. If siblings from multiple births (twins, triplets, etc) apply for a school and the school would reach its Published Admission Number (PAN) after admitting one or more, but before admitting all of those siblings, the LA will offer a place to each of the siblings, even if doing so takes the school above its PAN
4. Children of staff members
5. Nearness of children's home to school. We use the distance between the child's permanent address and the school, measured in a straight line using

National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.

No places will be allocated on the basis of ability or aptitude. The Academy is a comprehensive school for young people of all abilities and backgrounds.

Supplementary Form Required: No

Transport:

Pupils are eligible for free school transport if they live more than three miles away from their nearest school.

Waiting lists will be maintained up to January 2019

Post 16 Admissions:

Students will be offered a place in the Post 16 subject to the following conditions:

1. That an appropriate course is available for the student.
2. That the student has achieved 5 grades at 4 or better at Level 2 including a grade 4 in English or Maths (ideally both) and met the entry requirement for the course chosen. The entry requirements for some specific level 3 courses will be in excess of grade 4.
3. The student has shown a commitment to learning.
4. The student has a good attendance and behaviour record in Year 11.

If a student has failed on criteria 3 or 4 a conditional place may be made. Continued entry to the Post 16 will be dependent on the conditions of the place being met and will be reviewed in October of that academic year.

Any conditional place will require a contract to be drawn up and agreed by the Academy, student and parent. This will form the basis of the half-termly review. If the student fails to meet the agreed academic, behaviour, attendance or punctuality targets they will lose the right to their place in the Post 16.

The Published Admission Number (PAN) for the whole of Post-16 is 200. Priority will be given to existing students transferring from year 11.

Over-subscription Criteria

Following the admission of internal students transferring from Year 11, all remaining places will be allocated to learners who have met the entry requirements for the particular course of study. Where there are more learners seeking places than the number of places available, the oversubscription criteria detailed above will be applied to eligible students.

Offers and Appeals

Offers will be made on the basis of predicted performance at GCSE, with the requirement that the above grades are achieved in the final examinations prior to entry to the Sixth Form and the pupil's chosen subjects being accommodated on the timetable, in feasible group sizes.

All offers made during Year 11 are conditional on pupils meeting the grade criteria specified and will only become firm offers upon confirmation of actual GCSE results. Offer letters will be made before the end of May 2016. Offers will be confirmed once the school has been notified of GCSE results in August 2016.

Where learners have achieved better results than the predicted grades they will be considered based on the grades achieved and ranked accordingly for any places that become available as a result of other learners failing to meet the required entry levels. Parents have a statutory right of appeal, should an application for a place be refused, by writing to The Clerk to the Governors, care of the Academy.

Late applications will be considered if places in appropriate subjects are still available after all other applicants have been considered.

A waiting list will be held, ranked according to the oversubscription criteria as per year 7 above.

Entry to IBCP at Post-16

Students will be offered a place on the IBCP programme subject to meeting the "Entry to Post-16" criteria above. To be eligible for full certification of the IBCP, students must complete an appropriate level 3 vocational course, two IB Diploma courses and the IBCP Core components.

In Year Admissions

In year applications for a place at Dover Christ Church Academy must be made using the Kent "In Year Casual Admissions Form" (IYCAF) obtainable from www.kent.gov.uk or via reception at Dover Christ Church Academy. IYCAF forms will be processed within 5 working days of receipt.

Once an IYCAF is processed, the Academy will write to the parents/carers of the child, enclosing a DCCA application form. Upon receipt of the completed application form and any supporting documentation the application will be considered as per our over-subscription criteria.