

**SNODLAND CHURCH OF ENGLAND PRIMARY SCHOOL
(VOLUNTARY AIDED)**

APPLICATION FOR ADMISSION

2017/2018

Pupils' Legal Surname _____

Pupil's Surname _____
(if different from legal surname)

Pupil's Forename _____

Date of Birth _____ **Male/Female** _____

If there are more applications for admission than there are available places then places will be allocated according to the Governors' Admissions Policy.

The school year begins in September and children will be admitted as Rising 5s before their fifth birthday.

PARENTS/GUARDIANS/CARERS

Full Name of Mother: _____
Mrs/Miss/Ms/Other

Full Name of Father: _____

Present Address of Child: _____

_____ **Post Code** _____

Telephone No. _____

IF CHILD IS NOT LIVING WITH PARENTS -

Name of person with whom child is living: _____

This person's relationship with child: _____

Is the child is in Local Authority Care? YES/NO

If the child is living with a FOSTER PARENT, which authority is financially responsible?

Do you attend a Christian church regularly? YES/NO

(On at least a monthly basis and have done so for a period of not less than 6 months)

If so, which is your Church? _____

To be completed by the minister:

I can confirm that the family attends

.....

(please state which church)

on a monthly basis and has done so for not less than 6 months.

Signed: (Minister) Date

At the time of starting would the child have an older brother or sister here? YES/NO

If so, state brother or sister's name: _____

Signature: _____

Date: _____

PARENT(S)/GUARDIAN(S)/CARER(S)

Delete as appropriate

The Governing Body is the Admissions Authority and the Governing Body establishes an admissions committee to consider applications for admission.

The Published Admission Number is 60 and children are normally admitted at the beginning of the Academic Year in which their fifth birthday falls. Although parents may wish to defer their child's school place until the start of the term following their fifth birthday we do have the facilities to admit these children at the beginning of the academic year in which their birthday falls. An Academic Year runs from 1st September to the following 31st August.

Before the application of oversubscription criteria children with a Statement of Special Educational Need which names the school will be admitted. As a result of this the Published Admissions Number will be reduced accordingly.

If there are more applications for admission than there are available places then places will be offered by the Governors in accordance with the following Criteria. The order of priority is as follows:

1) Looked After Children/Children in Local Authority Care

A child under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989)

2) Children whose parents, parent or guardians have an affiliation to the Church of England and live within the Civil Parish of Snodland. Written confirmation of this affiliation will be required from a minister of the church. (See Supplementary Information Form attached).

Religious affiliations will be defined as a parent or guardian attending church on at least a monthly basis and for a period of not less than 6 months

3) A brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

The sibling link is maintained as long as the family live at the same address as when the first child applied, or has moved closer to the school than when the first child was offered a place or has moved to an address that is less than 2 miles from the school using the distance measured by the method outlined in the distance criterion.

4) Children whose parents live in the Civil Parish of Snodland with those living nearer having priority. The distance is measured between the child's permanent address and the school measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The school uses measurements provided by the LA and further information on how distances are calculated is available in the Admissions Booklets provided by the LA.

5) Children whose parents live outside the Civil Parish of Snodland and have attended Church of England worship on a monthly basis for at least 6 months at the time of application. Confirmation required from Minister – see Page 2.

6) Children whose parents live outside the Civil Parish of Snodland with those living nearer having priority. The distance is measured between the child's permanent address and the school measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The school uses measurements provided by the LA and further information on how distances are calculated is available in the Admissions Booklets provided by the LA.

A pupil's home address is considered to be a residential property that is the **child's only or main residence** and not an address at which your child might sometimes stay or sleep due to your own domestic or special arrangements. The address must be the pupil's home address on the day you completed your application form and which is either:

- 1) Owned by the child's parents, parents or guardian OR
- 2) Leased to or rented by the child's parent, parents or guardian under a lease or written agreement.

If you live separately from your partner but share responsibility for your child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays.

NOTE:

Multiple Births – if the last place goes to a child of a multiple birth family i.e. twins or triplets the school will follow the procedures as outlined in the Admissions to Primary School in Kent booklet –

kentonlineadmissions@kent.gov.uk

Flats – in the event of a pupil living in a flat the school will use the process outlined in the Local Authority's booklet to calculate the distance.

Tie Breaker – In the event of a 'tie breaker' situation the nearness of an applicant's home to school will be the decider. If in the event more than one applicant has the same distance from home to school (as measured by the local authority), then a random selection will be applied.

Map – Please see attached map which indicates the furthest distance to which a place has been offered in the last 3 years.

Where an offer has been made, the school will provide for the admission of all children in the September following their fourth birthday. Parents can choose to defer the date their child is admitted to the school until later in the school year, but not beyond the start of the term after their child reaches compulsory school age and not beyond the beginning of the final term of the school year. Where parents wish, children may attend part-time until later in the school year, but not beyond the start of the term after their child reaches compulsory school age.

Requests for admission to Reception outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year R the following year. Deferred applications must be made via paper RCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria. Further advice is available at www.kent.gov.uk/primaryadmissions

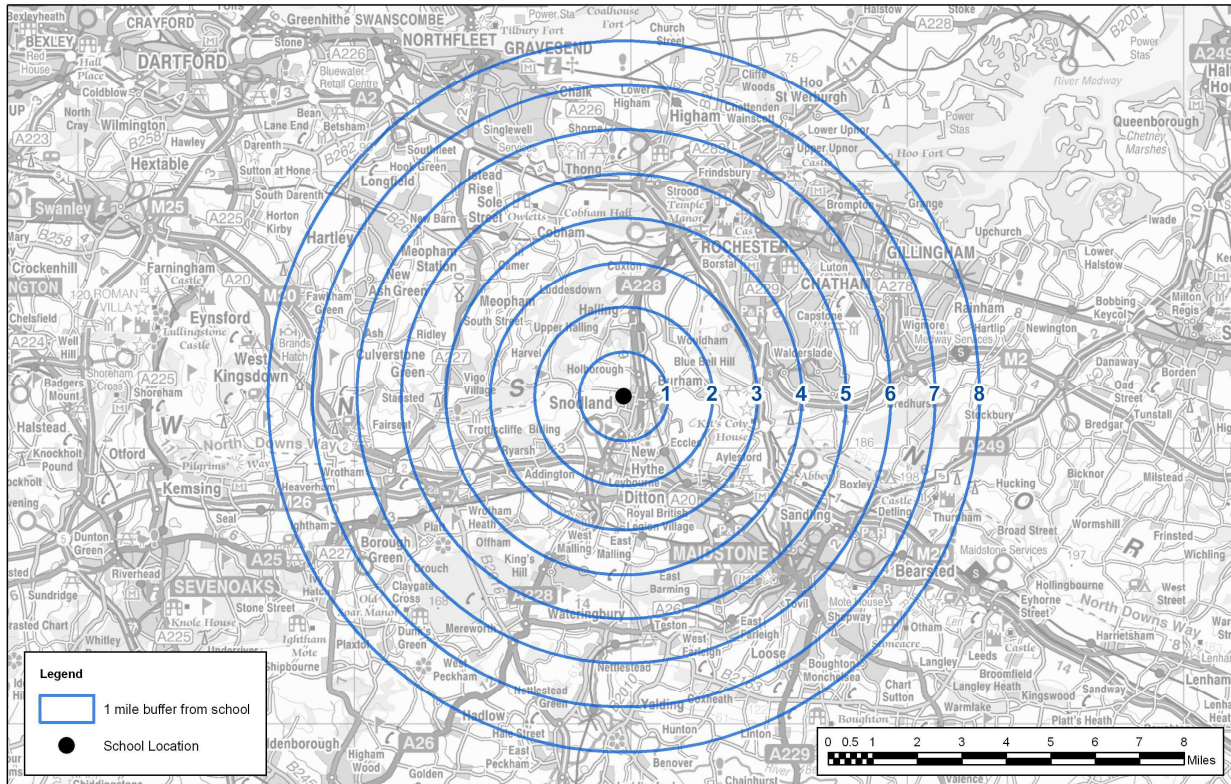
A Waiting list will be held for the full academic year in oversubscription criteria order, and will be re-ranked whenever a child is added or removed.

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

- 1) when a parent has failed to respond to an offer within a reasonable time; or
- 2) when a parent has failed to notify the school of important changes to the application information; or
- 3) the admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

Closing Date - The closing date for receiving this form and your Reception Common Application Form (RCAF) will be given in the booklet you receive with your RCAF form. Appeals for places are considered by the Governors' Admissions Committee and anyone who wishes to appeal will be informed of the details of the appeals procedure.

THESE ADMISSIONS ARRANGEMENTS ARE SUBJECT TO AN ANNUAL REVIEW



Distance check indicating furthest place offered in the last 3 years:

2013 - 2.6245 miles
2014 - 2.3979 miles
2015 - 3.3006 miles