

Dartford Science & Technology College Admissions Arrangements 2017-18

Dartford Science & Technology College has a Published Admission Number (PAN) of 145 in Years 7-11 and entry is without testing.

Children with a Statement of Special Educational Need or Education (SSEN), Health and Care Plan (EHCP) which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly.

In the event of oversubscription, places will be offered in accordance with the following criteria:

1. **Children in Local Authority Care** – a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order.
2. **Current Family Association** – a brother or sister attending the school at the time of entry. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
3. **Health and Special Access Reasons** – Medical, health and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social need means there is a demonstrable and significant need for their child to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the school.
4. **Nearness of children's homes to school.** The distance between the child's permanent home address and the school is measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey and are provided to the school by the Local Authority. A child's home address is considered to be a residential property that is the child's only or main residence.

A child's home address is considered to be a residential property that is your child's only or main residence and not an address at which your child might sometimes stay or sleep due to your own domestic or special arrangements. The address must be the child's home address on the day you completed the application form and which is either

- Owned by the child's parent, parents or guardian, **or**
- Leased to or rented by the child's parent, parents or guardian under a lease or written rental agreement.

If you live separately from your partner but share responsibility for your child and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays.

5. If the last child to be offered a place within Dartford Science & Technology College's published admission number (PAN) is a multiple birth or same cohort sibling, any further sibling will be admitted, if the parents so wish, even though this may raise the intake number above the school's PAN. The PAN will remain unchanged so that no other child will be admitted until a place becomes available within the PAN.
6. In the unlikely event that two applications have equal eligibility for the last available place at the school, a clear and fair tie-breaker would take place to decide between the two applications.

Late applications will be dealt with in accordance with the agreed co-ordinated scheme as published by the Local Authority.

Waiting Lists

Where the school receives more applications for places in Year 7 than there are places available, a waiting list will operate between March and the end of the following academic year. This list will be maintained by

the school and will be open to any parent or guardian who requests that their child's name be placed on the waiting list, following an unsuccessful application. The school's waiting list will be re-ranked, in line with the published oversubscription criteria, every time a child's name is added. When, and if, places become vacant they will be allocated to students on the waiting list in accordance with the oversubscription criteria.

No Supplementary Form is required.

Applications for children to be taught outside their expected Year Group

Requests for admission outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year 7 the following year.

Deferred applications must be made via paper CAF to the Local Authority, with written confirmation from each named school attached.

Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.

Arrangements for admitting students to other Year Groups

Dartford Science & Technology College will co-ordinate admissions for in-year applications according to the guidelines set out by the Local Authority for In Year Casual Admissions (IYCA), using an In Year Casual Admission Form (IYCAF).