

Eastchurch Church of England Primary School



Admissions Policy (General)

Review Annually (Next review November 2017)

Introduction

The governing body of Eastchurch School applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This policy conforms to the regulations that are set out in that Act and also further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice.

Aims and objectives

We are an inclusive school that welcomes children from all backgrounds and abilities. All applications will be treated on merit and in a sensitive manner.

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we enforce the procedure set out by the LA in order to determine whether a child is accepted or not. It is our wish to allow parents the right to have a place at the school of their choice. However, this is not always possible, due to the excess demand on the school places available.

The level of ability of a child or any special needs that s/he may have plays no part in the admissions policy of this school.

How parents can apply for their child to be admitted to our school

As our school is a community school, the school determines the admission arrangements in agreement with the LA. The LA is therefore the 'Admissions Authority' for our school. The regulations for entry to each school, where the Admissions Authority is the LA, are published each year by the LA. Parents/carers can receive a copy of these regulations directly from the LA. Parents must complete a RCAF (online/paper) application for admission into year R and send this directly to the LA. For in year casual admissions an IYCAF form must be completed, processed by the school and sent to the LA.

If the school is over subscribed the over subscription criteria information as published by the LA is followed. This is:

1. Children in Local Authority Care
2. Attendance at a linked school (ie. Where links between infant and junior schools have been established)
3. Current family association (sibling already at the school)
4. Health and Special Access reasons
5. Nearness of children's homes to a point equidistant between the Eastchurch site and the Leysdown site of Eastchurch CE Primary School

Our school is a split site school. One site is in Leysdown and the other in Eastchurch. Each site has one class of thirty children in Year R. The LA allocate 60 children to our school.

In normal circumstances we would expect children to attend their nearest site. In the event of one site being over-subscribed, the following criteria will be applied:

In the event of one site being over subscribed the following criteria will be applied:

1. Children in Local Authority care
2. Current sibling association (Brothers/sisters already attending the site)
3. Health and special access reasons
- 4a. For the Eastchurch site:
 - i. Children living in Eastchurch
 - ii. Children living in Minster
 - iii. Children living in other areas to the west of the Eastchurch site
 - iv. All other childrenFor the Leysdown site:
 - i. Children living in Warden Bay, Leysdown and Bay View
 - ii. Children living in other areas to the east of the Warden Bay site
 - iii. All other children
- 4b. Nearness of children's homes / ease of access

How parents can apply for their child to be admitted to our nursery

As our nursery is attached to the school, the school determines the admission arrangements in agreement with the LA. The LA is therefore the 'Admissions Authority' for our nursery. Children can be admitted to the nursery at the beginning of the term after they are three. Parents/carers are asked to fill in an application form prior to the child starting.

If the nursery is over subscribed the over subscription criteria information as published by the LA is followed. This is:

1. Children in Local Authority Care
2. Health and Special Access reasons
3. Current family association (sibling already attending Eastchurch C of E Primary School)
4. Nearness of children's homes and ease of access to the nursery

It should be noted that children who attend the nursery are not automatically allocated a place in the main school.

Admission appeals

If a child is not offered a place at this school, it is because to do so would prejudice the education of other children by allowing the numbers of children in the school to increase too much.

If parents/carers wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent appeals panel then meets to consider all appeals by parents who have been refused a place at our school and who wish to appeal against this decision. An appeals panel's decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to our school, then we will accept this and continue to do all we can to provide the best education for all the children at our school. (Details of appeal arrangements are set out in the Code of Practice on School Admissions Appeals, which came into force in September 1999.)

If parents/carers wish to appeal against the decision of the allocation to a particular site, e.g. the Warden Bay site or the Eastchurch site, they can do so by writing a letter to the Clerk to the Governing Body at the school giving their reasons for not accepting the site offered. Each case will be looked at individually but only 30 places can be allocated in each year group to each site.

The standard number

The standard number (Pupil Admissions Number) is the number of children the school can accommodate in each year group. The standard number for each current year group is shown below:

| | |
|--------|----|
| Year R | 75 |
| Year 1 | 60 |
| Year 2 | 90 |
| Year 3 | 90 |
| Year 4 | 60 |
| Year 5 | 60 |
| Year 6 | 60 |

However, there may be occasions when the Local Authority may ask us to open an extra class in a particular year group. If this happens a discussion will take place with Governors before a decision is made.

Infant class size

We teach infant children (aged four to seven) in classes that have a maximum number of 30 children.

Review

This policy will be reviewed annually with the Admissions Authority in the light of any changed circumstances in our school or the local area.