



# Amherst School (Academy) Trust

## Admissions Policy 2018

### Admissions Arrangements 2018

Our current facilities allow for a maximum of 384 pupils and there are no plans to expand the school. The published admission number per year group for Amherst School (Academy) Trust is 96. In accordance with legislation, where a child's statement of Special Educational Need (SEN) names Amherst School (Academy) Trust Primary School as the most appropriate school, priority will be given to that child. Before the application of our oversubscription criteria children with a statement of special educational need which names the school will be admitted. As a result of this the published admissions number will be reduced accordingly.

Where there are more applications than the number of remaining places, pupils will be prioritised in accordance with the oversubscription criteria as set out below: -

*a) Children in the care of the Local Authority i.e. a child under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is subject of a care order under part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989)*

*b) Children attending our linked infant school (Riverhead Infants' School); children moving from Year 2 into Year 3.*

*c) Where the child has a sibling attending the school at the time of entry. In this context a sibling is a brother or sister who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sister and foster brothers and sisters.*

*d) Proximity of the child's home address to the school, with those living nearer being accorded the higher priority. A child's home address is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parent, parents or guardians or leased or rented to them under a lease or written rental agreement.*



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*Where partners live apart but share responsibility for the child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days.*

*The distance is measured between the child's permanent address and the school measured in a straight line using Ordinance Survey address point data. Distances are measured from a central point within the child's home to a similarly defined point within the school as specified by Ordinance Survey. The school uses measurements provided by the LA and further information on how distances are calculated is available in the Admissions Booklets provided by the LA.*

Requests for admission to the school outside of the normal age group should be made to the Headteacher of the school as early as possible in the admissions round associated with that child's date of birth. This will allow the school sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports however there is no legal requirement for this. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept the admission outside the normal point of entry. Applications should be made and will be processed in the same way as all applications for the cohort. Offers will be made in accordance with each school's oversubscription criteria.

After a place has been offered the school reserves the right to withdraw the place in the following circumstance:

1. When a parent has failed to respond to an offer within a reasonable time; or
2. When the parent has failed to notify the school of important changes to the application information; or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from the parent.